

# PACKING INSTRUCTIONS

## BLUE COURIER - PARCEL

Rev1 / 2021.05.26 / MAPA-ANSA/ROHO

Please follow the instructions below to avoid extra handling charges. When your parcel or pallet has been packed correctly, you avoid paying additional fees for manual handling.

### ✓ CHECKLIST FOR PARCELS

1. The parcel has six even and intact surfaces
2. The parcel has a regular shape allowing it to be stacked
3. The parcel is covered with approved packaging\*



\*Approved types of packaging are cardboard, strong foil and polystyrene. The quality of the packaging must always reflect the content of the parcel and further protect the surrounding parcels. Flat plastic bags containing textiles can also be automatically sorted if they are closely packed, stably positioned and without any loose ends.

### ✓ CHECKLIST FOR PALLETS

1. The parcels are stacked on the pallet, preferably by the brick method
2. The goods must be positioned strictly to the edge but not surpass the length or width of the pallet
3. The surface of the parcels must be flat




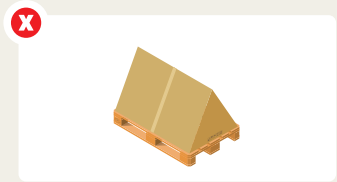


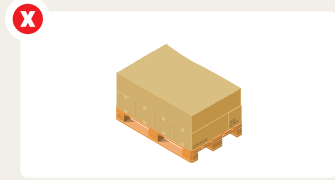
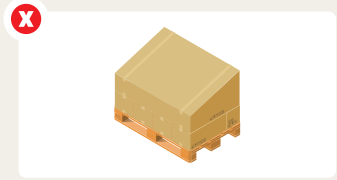

### PARCELS SUBJECT TO FEE

Examples of parcels subject to fee as they cannot be automatically sorted

 Canisters and buckets	 Rolls and tubes	 Irregular parcels tied together
 Sacks	 Boxes of metal, plastic and wood	 Tyres and rims
 Parcels below standard measures	 Parcels above standard measures	
 Loose units without a flat top making them unfit to be packed in a cage	 Scanning not allowed due to incorrect positioning of label	 Poorly packed parcels

### PALLETS SUBJECT TO FEE

Examples of pallets subject to fee as they are not stackable

 Pallets with cones on top	 Pyramid-shaped pallets
 Surface too small for stacking	 Non-stackable pallets
 Surface too fragile for stacking	 Pallets with a slanting surface
 Goods labelled with "Do not stack"/"Fragile"	

**NB!** The above is solely an instruction on how to pack your goods. Blue Water cannot be held responsible for parcels charged with a fee due to non-approved packaging.

